

Constitution

The University of Akron Chapter of the American Association of University Professors (Akron-AAUP)

Article I: Name

The name of this organization is *The University of Akron Chapter of the American Association of University Professors* (Akron-AAUP, hereafter referred to as the Chapter).

Article II: Purposes, Empowerment, Fiduciary Responsibility, and Distribution of Assets in Event of Chapter Dissolution

A. Purposes

The Purposes of the Chapter are to:

1. advance the welfare of the University and of its faculty and students;
2. serve as the collective bargaining agent for the Collective Bargaining Unit Faculty (unit certified by the Ohio State Employment Relations Board and amended subsequently by law or mutual agreement). The Collective Bargaining Unit consists of "All full-time faculty at the Akron and Wayne College campuses of the University of Akron, including librarians holding faculty rank." Excluded from the unit are: "President; Vice Presidents; Deans; Assistant Deans and Associate Deans of Colleges; Assistants to the President and Vice President; Division Chairs and Department Chairs and School Directors; Adjunct, part-time, temporary, visiting and research faculty; contract professional employees; faculty whose primary appointment is in the University of Akron School of Law; supervisory employees; and all other employees of the University." Hereafter, in this document, the terms "Collective Bargaining Unit" and "Collective Bargaining Unit faculty" shall refer to the above-defined unit.
3. promote high standards of teaching, scholarship, and public service;
4. achieve these goals by cooperating with the National AAUP, the Ohio Conference of the AAUP, other faculty organizations and governing bodies, the University Administration, and student organizations and governing bodies;
5. increase the usefulness and advance the standards, ideals, and welfare of the profession.

B. Empowerment

To further but not to limit the purposes listed above, the Chapter shall have power to:

1. conduct studies;
2. disseminate statistics and other information;
3. engage in various fund-raising activities;

4. conduct promotional activities, including advertising and publicity;
5. hold such property as is necessary to accomplish its purposes;
6. employ individuals to represent the Chapter in collective bargaining and for other purposes.

C. Fiduciary Responsibility Statement

The Chapter is organized and shall be operated to qualify as a labor organization exempt from federal income tax under Section 501 (c)(5) of the Internal Revenue Code for the above stated purposes. No part of the net earnings of this organization shall inure to the benefit of or be distributed to any director, employee or other individual, partnership, estate, trust or corporation having a personal or private interest in the Chapter. Compensation for services actually rendered and reimbursement for expenses actually incurred in attending to the affairs of the Chapter shall be limited to reasonable amounts. No loans shall be made by the Chapter.

D. Conflict of Interest Statement

The Chapter prohibits any business or financial interests of its officers, agents, their spouses, minor children, parents, or others that conflict with the fiduciary obligations of such persons to the Chapter.

E. Distribution of Assets in Event of Chapter Dissolution

Upon dissolution of the Chapter, its assets shall be disposed of exclusively for the purposes of the Chapter or distributed to such organizations that shall, at the time, qualify as exempt organizations under I.R.S. Section 501 (c) (3), such as the national American Association of University Professors at 1012 14th Street, N.W., Suite 500, Washington, D.C. 20005, or I.R.S. Section 501 (c)(5).

Article III: Members

A. Definition: Members of this Chapter must:

1. be members of the National and State AAUP,
2. be faculty employed by The University of Akron, or retired faculty of The University of Akron, or graduate students enrolled at The University of Akron, and
3. have paid dues as specified in Article X. B-F and are not in dues-arrears status as defined in Article X. H. 1-3.

B. Categories of Membership: Each member of this Chapter shall be in one of the following two categories:

1. Active: An Active Member is a Chapter member who is also in the Collective Bargaining Unit as defined in Article II. A. 2. Hereafter in this document, the terms "Active Member" or "Active Members" refer to the above definition.
2. Associate: An Associate Chapter Member is a Chapter member who is not a member of the Collective Bargaining Unit. Hereafter in this document, the terms "Associate Chapter Member" or "ACM" refer to the above definition.

C. Rights and Privileges

1. Chapter membership shall become effective upon payment of national, state, and local Chapter dues as specified in Article X. B-F.
2. Active Members are eligible to:
 - a. hold a Chapter office;
 - b. attend, make motions and vote in all Chapter meetings, including those restricted to collective bargaining matters;
 - c. be members of the Liaison Council or Negotiating Team;
 - d. vote on the ratification of Collective Bargaining agreements;
 - e. petition for calling of special Chapter meetings;
 - f. nominate Active Members for office;
 - g. vote in Chapter elections;
 - h. have all other privileges of membership as indicated in Article III. C. 3. a-b.
3. Associate Chapter Members are eligible to:
 - a. receive Chapter newsletters;
 - b. attend functions sponsored by the Chapter;
 - c. attend Chapter meetings, except those parts of any meeting when collective bargaining matters are being addressed;
 - d. make motions and vote at Chapter meetings on items not related to collective bargaining matters.
4. No Member can be disciplined without adherence to due process, which shall include notice of the alleged offense(s), a hearing before an impartial body of Active Members, the right to be heard at such a meeting, and the right to be represented by another member chosen by the charged member.

Article IV: Officers

A. Elected Officers

The elected officers of the Chapter shall be the president, vice president, secretary, and treasurer. Each term of office shall be two consecutive years. The nominations and elections of officers shall follow the procedures outlined in Article VIII.

1. President. The responsibilities of the president shall include the following:
 - a. carry out policies;
 - b. coordinate functions;
 - c. exercise general supervision over the activities of the Chapter;
 - d. preside at meetings of the Chapter and Executive Committee;
 - e. appoint committee chairs;
 - f. nominate, in consultation with the Executive Committee, delegates to the meetings of the Ohio Conference, the AAUP Collective Bargaining Congress, and national AAUP Conference;
 - g. appoint, in consultation with the Executive Committee and after considering nominations from active members, at least one Grievance and Contract Administration Officer and a Chief Negotiator;
 - h. upon the initial ratification of this Constitution appoint two (2) Departmental Liaisons to the Executive Committee until the Departmental Liaisons Council is formed and can elect its two representatives to the Executive Committee, as specified in Article V. D.

2. Vice President. The responsibilities of the vice president shall include the following:
 - a. serve in the president's stead in the absence of the president;
 - b. chair the meetings of the Executive Committee or Chapter in the absence of the President;
 - c. perform the duties that are requested by the Executive Committee or the president.

3. Secretary. The responsibilities of the secretary shall include the following:
 - a. keep a record of all proceedings and correspondence of the Chapter;
 - b. send such notices as may be required;
 - c. keep the roll of members of the Chapter;
 - d. certify Chapter delegates to meetings of the Ohio Conference, the AAUP Collective Bargaining Congress, and national AAUP;
 - e. prepare and (unless another person has been assigned this responsibility) oversee delivery of Chapter communications (flyers, newsletters, meeting notices, other documents) for distribution to the membership or bargaining unit.

4. Treasurer. The responsibilities of the treasurer shall include the following:
 - a. administer the Chapter finances and keep accurate records of all moneys received and of all disbursements. These records shall be available for inspection by any Active Member;
 - b. receive the membership dues and retain accurate records of the payment status of the members. The list of members in arrears status shall be communicated periodically to the Executive Committee;
 - c. certify the chapter members with the national and state AAUP;
 - d. prepare an annual budget and an annual financial report and submit them for approval at a Chapter meeting in March;
 - e. ensure that all officials and employees of the Chapter who handle funds, trusts or other property of the Chapter or subsidiary organizations shall be bonded;
 - f. preside, in the absence of the president and vice president, at meetings. In the case of withdrawal of both president and vice president, the treasurer shall assume the presidency of the Chapter until new officers can be elected;
 - g. The Treasurer must be bonded and all Chapter checks must be signed by both the Treasurer and either the Chapter President or the Chapter Vice President.

B. Vacancies

1. When an office becomes vacant before the end of the term, e.g. in the event an officer resigns or dies or a successful recall, the office shall be filled by a special election following procedures outlined in Article VIII. C.
 - a. The Executive Committee is empowered to fill vacancies in any elective office until a special election is held.
 - b. The person so elected shall hold office for the remainder of the unexpired term.
2. Any officer may resign at any time by giving written notice to the president or to the secretary of the Chapter.
3. Recall. All members of the Executive Committee are subject to recall through the implementation of the following procedures.
 - a. A petition signed by thirty (30) percent of the Active Members shall cause a recall election to be conducted within one (1) month.
 - b. Upon a two-thirds (2/3) vote of the Active Members casting ballots in favor of recall, the officer shall be recalled and relieved of his/her duties. This vote shall be held as stipulated in Article VIII. C. 1-3.
 - c. If an officer is recalled, then the vacant office shall be filled in accordance with Article IV.B.1.

ARTICLE V. Departmental Liaisons Council

- A. Active Members of the Chapter in each department, school, or equivalent unit will elect from among themselves one Departmental Liaison. This secret ballot election will be called by the current Departmental Liaison and held each September.
 - 1. Should a unit have only one Active Member, that Member shall be the Liaison without an election.
 - 2. Should a unit have no Active Members, it shall not have representation on the Liaison Council.
- B. Each Departmental Liaison's term in office shall be for one year, renewable each year in September by a majority vote of Active Members who cast ballots in the department or school or equivalent unit (eg Library).
- C. Departmental Liaisons shall also constitute the Departmental Liaisons Council and may serve on some standing committees.
- D. Two (2) Members-at-Large shall be elected annually from among the Departmental Liaisons to serve on the Executive Committee.
 - 1. They shall be elected by the Departmental Liaisons from among all of the liaisons.
 - 2. The meeting to elect the Members-at-Large shall be held in October after the annual election of the Departmental Liaisons. A quorum for this election shall be constituted by 50% of the membership of the Departmental Liaisons Council.
 - 3. The incumbent co-chairs of the Council shall call the meeting.
 - 4. The two Members-at-Large may not be from the same college; there may be only one nomination per college.
 - 5. The election shall be conducted by secret ballot.
- E. These Members-at-Large shall preside over meetings of the Departmental Liaisons Council as Co-Chairs of that Council.
- F. Departmental Liaisons are advocates for the needs of their departments, schools, or equivalent units, resources for faculty seeking Union-related information, and the persons to whom faculty may take concerns and complaints. Among a Liaison's duties are:
 - 1. keeping an up-to-date membership list for faculty in the department or area and informing the Akron-AAUP office of the names and current addresses for all new hires, retirees, departing faculty, and faculty taking sabbatical or other leave;
 - 2. serving as a first point of contact for faculty in a department with grievance issues, maintaining contact with Akron-AAUP Grievance Officer(s) concerning faculty grievances, plus notifying the Grievance Officer of any potential problems;

3. serving on the Departmental Liaisons Council;
4. helping to form, with the Executive Committee, study groups to research contract issues and proposals;
5. communicating with other members of the Departmental Liaisons Council about faculty concerns and ideas that should be brought to the attention of the Departmental Liaisons Council and Executive Committee;
6. communicating with colleagues by contacting newly hired faculty in the department or area about the Akron-AAUP, its activities, and membership information; distributing newsletters, minutes of Akron-AAUP meetings, and other important information to colleagues; and presiding over Akron-AAUP meetings within a department whenever necessary;
7. attending and encouraging colleagues to attend Akron-AAUP meetings;
8. participating in activities related to contract negotiations as specified in Article XII.B.

Article VI: Executive Committee

- A. Executive Committee. The Executive Committee shall consist of the four elected officers of the Chapter, two (2) Members-at-Large elected by Departmental Liaisons from among their group, the past Chapter president, the Grievance and Contract Administration Officer (*ex officio, nonvoting*), and the current Chief Negotiator (*ex officio, nonvoting*).
- B. The Executive Committee shall act as the governing body of the Chapter to uphold the Constitution. Five voting Executive Committee members - which must include the presiding officer - shall constitute a quorum for the conduct of business by the Committee.
- C. The Executive Committee shall assume responsibility for the Chapter's continuing effective presence at The University of Akron and for its collective bargaining responsibilities, including adherence to Ohio Revised Code (ORC) 4117. Among the duties of the Executive Committee are the following:
 1. Meet with Chapter members to provide assistance and receive comments and suggestions.
 2. Conduct the business of the Chapter between Chapter meetings.
 3. Regularly recruit members and encourage renewal of membership.
 4. Make necessary appointments to complete an unexpired term of any officer until a special election is held.
 5. Set the agenda for regular and special Chapter meetings.
 6. Consult, as appropriate, with The University of Akron administration on matters of mutual interest.
 7. Make decisions on grievance and contract administration issues presented by the G&CA Officer(s).

8. Appoint a Negotiating Team in consultation with the Chief Negotiator. The team shall be no smaller than two members and no larger than ten members. For the first contract, the other members of the Negotiating Team shall be appointed within two weeks of ratification of this Constitution and appointment of the Chief Negotiator.
9. Set the objectives and priorities for collective bargaining in consultation with the Departmental Liaisons Council.
10. Maintain media relationships as appropriate.
11. Supervise the preparation and distribution of a newsletter to inform members and other faculty of recent activities of local and national importance.
12. Receive periodic reports from the Chief Negotiator during the negotiation process as specified by Article XII. C. The Executive Committee shall communicate the contract proposal to the Departmental Liaisons Council. The Executive Committee may transmit a proposed collective bargaining contract agreement, with or without recommendation, to the Active Members for ratification.
13. The Executive Committee shall assume responsibility for promoting diverse representation in terms of gender, race, ethnicity, age, disability, and tenure status in all of its endeavors.
14. The seven (7) voting members of the Executive Committee are authorized to remove and replace at any time: a) the Chief Negotiator and/or any member of the Negotiating Team, and b) the Grievance and Contract Administration Officer and/or any assistants.
15. To promulgate Chapter Bylaws as required, subject to approval by Active Members at the next Chapter meeting.

Article VII. Standing Committees and Their Duties

Each standing committee shall consist of a Chair, appointed by the President unless otherwise specified, and any additional members who shall be nominated by the standing committee's chair and ratified by the Executive Committee.

- A. Communications and Membership Committee: This committee is charged with the responsibility for actively maintaining membership and with recruiting new members. The committee is also charged with helping to write Chapter information, developing and maintaining the website, writing the Chapter newsletter, and other public relations and informational activities deemed appropriate by the Executive Committee.
- B. Grievance & Contract Administration Committee: This committee shall assist the Grievance Officer in the resolution of faculty grievances, study labor law and grievance procedures as they pertain to the needs and interests of Akron-AAUP faculty, and oversee the implementation and administration of the Contract between Akron-AAUP and The University of Akron Board of Trustees.

- C. Nominations and Elections Committee: This committee shall solicit candidates for elections, and shall conduct and supervise all elections and referenda of the Akron-AAUP. This committee shall be composed of the immediate past president (who will chair the committee) and two Active Members appointed by the current Chapter President.
- D. Diversity Committee: This committee shall study matters relating to the professional and economic status of women, people of color, sexual minorities, members of minority ethnic groups, or people with disabilities who are faculty at the university.
- E. Economic Status and Working Conditions Committee: This committee shall study matters relating to the university's financial condition, the economic status of faculty, and faculty's working conditions.
- F. Part-Time Faculty Liaison Committee: The committee will meet regularly with the part-time faculty in order to keep the Akron-AAUP abreast of issues relating to non-AAUP-eligible faculty at the University and to take their concerns to the Akron-AAUP for discussion and consideration at regular meetings.
- G. Other Committees: The Chapter may create *ad hoc* committees from time-to-time, as they are deemed necessary, to promote the welfare of the Chapter's program at the University of Akron. The Chapter President shall appoint the chairperson and members of these committees, with consultation from the Executive Committee.

Article VIII: Nominations and Voting Procedures

A. Nominations For Chapter Officers

1. The Nominations and Elections Committee shall consist of the immediate past president (who will chair the committee) and two Active Members appointed by the current Chapter President.
2. At least one month prior to the end of incumbents' term(s), the Nominations and Elections Committee shall send a "Call for Nominations " form to each Active Member. This form shall request nominations from among the Active Members who are willing to serve if elected. If possible, at least two nominations for each office shall be obtained.
3. The Nominations and Elections Committee shall prepare a ballot listing each nominee.

B. Nominations for Departmental Liaisons

Departmental Liaisons Council members shall be nominated from among Active Members in their departments as outlined in Article V. A-D.

C. Voting Procedures for Officers and Referenda

1. Voting shall be by secret ballot according to procedures established by the Nominations and Elections Committee and sent to each voter at least two weeks prior to the return date. Each ballot must indicate the following:
 - a. The date and hour by which the secretary of the Chapter must receive ballots.

- b. The US mail address and campus address of the Chapter secretary and/or his/her designees.
 - c. Instructions for hand-delivery to the Chapter secretary.
2. The secretary and at least one member of the Nominations and Elections Committee shall count the ballots in a meeting in the presence of interested parties who wish to attend and communicate the results of the balloting to the full Chapter membership.
3. Regular elections of Chapter officers shall be held in April.
4. For the offices of President, Vice-President, Secretary and Treasurer, the candidate receiving a majority of votes cast shall be declared the winner. In the event that no candidate obtains a simple majority, a run-off election shall be held; the candidates who finish first and second shall participate in the run-off election. In the event of a tie, an additional run-off election shall be held. The incumbent officer shall continue to serve until a replacement officer is duly elected. When a new Chapter office is created via a Constitution change, the Chapter may call a special election to fill the new position, using procedures in Article VIII C.
5. In order to ensure that the Chapter is prepared to negotiate immediately following the ratification of a Constitution, the first election of officers will proceed as follows: (a) nominations will be taken at the meeting at which the constitution is ratified or may be sent to the current Chapter President before noon on the day of that meeting; (b) any Active Member can nominate or be nominated; (c) candidates will be given the opportunity to address the Members present for no more than 5 minutes per candidate; (d) following these addresses, Members present will vote by secret paper ballots distributed by any one current Chapter officer; (e) the current Chapter president and one other Member present will count the ballots immediately in full view of the meeting and; (f) the results will be announced before the meeting is adjourned.

D. Voting Procedures for Members-At-Large

For the Members-at-Large, the two candidates receiving the most votes shall be elected to the Executive Committee. In the case of a tie, a runoff election shall be held. If there is still no winner, the voting members of the Executive Committee shall choose the Member or Members-at-Large from among the candidates who tied.

E. Voting Procedures for Departmental Liaisons

Departmental Liaisons are elected by a secret ballot vote of Active Members casting ballots in their department. The candidate with the most votes is elected the Departmental Liaison. In case of a tie, a runoff election shall be held. If there is still no winner, the voting members of the Executive Committee shall choose the Liaison from among the candidates who tied. Within one month after ratification of this Constitution, or no later than September 2003, the existing Departmental Liaisons shall conduct an election. Thereafter, elections shall be held each September. Election results shall be transmitted to the Nominations and Elections Committee. In the interim, existing Departmental Liaisons shall serve.

Article IX: Chapter Meetings

A. Meeting Schedule

The Chapter shall hold regular meetings at least once each semester (except for summer semester). At least five working days prior to a meeting the secretary shall notify each Member of the Chapter who is eligible to attend by paper or email notice.

B. Special Chapter Meetings

Special meetings of the Chapter may be called by the president, a majority of the Executive Committee, or by a petition from 15 Active Members delivered to any Chapter officer. The president shall determine the time and place of the meeting, but it shall take place within fifteen working days from the decision to call a special meeting. At least five working days before the meeting, the secretary shall notify each Active Member by paper or email notice.

C. Other Chapter Meetings

Other Chapter meetings are authorized in accordance with Article XII. F. 4., under the time schedule specified by Ohio Revised Code 4117.

D. Agenda Items

The written meeting notice shall include the agenda of the meeting. All items requiring votes must be put on the agenda. Any Active Member may have an item placed on the agenda at the time of the meeting if this item is approved by an affirmative vote of a majority of the Active Members present and voting.

E. Quorum

The quorum required for the transaction of business at all meetings of the Chapter shall consist of 15 (fifteen) Active Members of the Chapter.

Article X: Dues

A. Establishment of Local Chapter Dues

Akron-AAUP shall establish local Chapter dues to be levied on Active Members and Associate Chapter Members.

B. Dues Rates for Active Members

Active Members shall pay total dues of .75% of the nine-month base salary (but not less than the sum of national and state dues). This policy shall be effective beginning the first month following ratification of this Constitution. The nine-month base salary for bargaining unit members on "fiscal" (12-month) vs. "academic" (nine-month) contracts shall be computed as the annual base salary times 9/11 (0.8182)). These dues shall include national, Ohio conference, and local dues.

C. Dues Rates for Associate Chapter Members

Associate Chapter Members shall pay national and Ohio Conference dues plus \$10 per year in local dues.

D. Dues for Active Members on Reduced Salary Leave

Dues for Active Members on reduced salary during leave shall be reduced proportionately.

E. Alterations in Local Dues

The Executive Committee may propose alterations in the dues structure. Changes in local dues affecting Active Members shall be voted on by Active Members only and shall require a two-thirds (2/3rds) majority of those casting ballots. Voting procedures shall be as cited in Article VIII. C.

F. Special Dues Assessment

The Executive Committee may propose a special assessment in local dues. Ratification of the special assessment requires a majority vote by those casting ballots on this issue. The voting procedures apply as outlined in Article VIII C. Special assessments can be for no more than one (1) year.

G. Method of Payment

Dues may be paid by monthly payroll deduction or in a single annual direct payment, with the renewal date determined by the Chapter. The Executive Committee may adopt other payment options.

H. Dues-Arrears Status

1. An individual shall be in dues-arrears status if any of the following situations arise:
 - a. if payroll deduction is terminated; this status would begin on the first pay day in which no dues deduction occurs, or
 - b. if the single annual payment of dues is not made by the renewal date, this status would begin on the individual's annual renewal date, or
 - c. if a trimester payment of dues is not made by the renewal date, this status would begin on the individual's trimester payment due date.
2. Once notified of their dues-arrears status, individuals shall have 30 days to pay dues, after which time they shall be ineligible to exercise Chapter membership rights.
3. An individual's dues-arrears status shall be removed and the individual shall be returned to either Active Member or Associate Chapter Member status:
 - a. when payroll deduction is renewed, or
 - b. when a single annual payment is made which includes national, state, and local dues, or
 - c. when a trimester payment is made.

I. No Limitations Clause

No provision of this article shall be interpreted as in any way limiting the ability of Akron-AAUP to negotiate collective bargaining service fees (fair share fee) for those members of the bargaining unit who choose not to hold membership in the Chapter.

Article XI: Parliamentary Procedure at Meetings

Robert's Rules of Order in its most recent revision shall be the authority for this Chapter in matters of parliamentary procedure unless otherwise qualified in this Constitution.

Article XII: Contract Negotiations

A. Overview

The Departmental Liaisons Council is the liaison between the Active Members and the Executive Committee, which in turn communicates with the Negotiating Team. The Departmental Liaisons Council seeks to determine the professional preferences of the Active Members and, in conjunction with the Executive Committee, determine the bargaining priorities. The Executive Committee shall forward this and other information (e.g., faculty survey results) to the Negotiating Team. The Negotiating Team negotiates a contract with representatives of The University of Akron Board of Trustees. The Chief Negotiator shall present the tentatively agreed upon contract to the Executive Committee for its review and recommendation. This proposal shall be communicated to the Departmental Liaisons Council for its review and recommendation. The Executive Committee shall submit to the Active Members the tentative negotiated contract for ratification, along with the recommendations of the Executive Committee and Departmental Liaisons Council.

B. Duties of the Departmental Liaisons Council and its members

1. To establish and maintain effective communication with the entire bargaining unit.
2. To communicate with the CB unit faculty with regard to collective bargaining matters in order to determine faculty desires and priorities.
3. To keep members of the bargaining unit generally informed as to the progress of the negotiations.
4. To familiarize itself with AAUP policies, procedures, reports, as well as with the process of collective bargaining and relevant collective bargaining agreements.
5. To make recommendations to the Negotiating Team regarding contract proposals and their priorities, and to assist in gathering the data necessary to support the recommendations.
6. To meet regularly with the Executive Committee in order to assess progress, suggest strategy, and to generally assist in the entire negotiating process up to and including the ratification of a contract.

C. Duties of the Negotiating Team and its members

1. The Chief Negotiator shall consult with the Executive Committee regarding selection of the members of the Negotiating Team.
2. The Negotiating Team prepares contract proposals based upon the priorities of the Executive Committee in consultation with the Departmental Liaisons Council, and based upon other information on the interests of bargaining unit faculty (e.g., surveys, focus groups).

3. The Negotiating Team negotiates in good faith a contract with representatives of the University of Akron Board of Trustees.
4. The Chief Negotiator shall serve as the primary spokesperson for the Negotiating Team in all negotiation sessions.
5. The Negotiating Team shall maintain detailed notes of all negotiating sessions.
6. Subject to the approval of the Executive Committee, the Negotiating Team has the option to ask both intramural and extramural specialists to participate in its activities. The Negotiating Team also has the option of forming research groups to provide supporting data for the Team's proposals or positions.
7. The Negotiating Team shall not participate in negotiating sessions without the Chief Negotiator, nor shall it participate in negotiating sessions without any other Negotiating Team members or extramural participants deemed essential for a given session by the Negotiating Team and Executive Committee.
8. During negotiations, the Chief Negotiator shall present all tentatively agreed upon contract proposals to the Executive Committee.
9. Only the Negotiating Team is authorized to participate in contract negotiations on behalf of the Akron-AAUP.

F. Contract ratification

1. The Negotiating Committee shall submit a proposed contract agreement to the Executive Committee for discussion and recommendation. Upon review by the Executive Committee, the proposed agreement shall be brought to the Departmental Liaisons Council for discussion and recommendation. Upon review by the Departmental Liaisons Council, the proposed agreement shall be brought to the Active Members for ratification or rejection.
2. At least one week prior to transmitting a proposed contract to the Active Members for ratification or rejection, the Executive Committee shall distribute copies of the contract to all Active Members.
3. If a mail ballot is used, a Chapter meeting shall be called for the purpose of discussing the proposed contract one week prior to mailing the ballots to the Active Members. However, the Chapter shall not take any action regarding the proposed contract at that meeting.
4. When the Ohio Revised Code 4117 requires a quick ratification vote of the members, the Executive Committee may call a meeting of the Active Members for contract ratification purposes. In such a case, a secret ballot vote of the Active Members in attendance shall be permitted. Unless otherwise precluded by Ohio Revised Code 4117, a contract shall be ratified if a majority of Active Members present cast ballots is in favor of ratification.
5. If a mail ballot is used, the Chapter president shall implement a contract ratification vote. Voting procedures shall be according to Article VIII C. An affirmative vote for the proposal by a majority of Active Members casting a ballot shall constitute the bargaining unit's acceptance of the contract.
6. A contract approved by the Active Members of Akron-AAUP shall become binding when ratified by the University of Akron Board of Trustees.

7. The Chapter shall comply with all rules and regulations of the Ohio State Employment Relations Board that are applicable to contract ratification and resolution of contract disputes.

Article XIII: Amendments

This Constitution may be amended by a two-thirds (2/3) affirmative vote of Active Members present and casting ballots at a regular or special Chapter meeting or by two-thirds (2/3) of the Active Members casting ballots in response to a written ballot. A notice of the proposed amendment(s), including reasons and known objections, shall be sent to each Active Member at least thirty (30) days prior to the vote. The Executive Committee or a petition of 25 Active Members may initiate amendments.